

Notre Dame de la Baie Academy
Board of Education Regular Meeting

Date: April 19, 2022

4:00 P.M.

Approved: April 22, 2022

12 of 15 members present

6 of 6 staff present

Staff and Student Liaison present

CALL TO ORDER

The meeting was called to order by Chair, Mark Warpinski at 4:00 pm.

PRAYER

MISSION STATEMENT read

Required WPCP Notice for Parents (no parents present as noted at 4:05pm)

Notre Dame participates in the Wisconsin Parental Choice Program (WPCP). We are required to notify parents, in writing, the dates of the two required governing board meetings as well as the meeting time and place, at least 30 days prior to the meeting.

The NDA Board of Education places the WPCP on its agenda and has scheduled the designated meetings in November and April of the school year.

Parents know that their attendance is not required but if they are interested in attending the meeting, to notify Karen Konop. They also know that they are free to contact Karen at any time with questions regarding the WPCP. As of today, April 19, 2022, I have not been notified by any parents that wish to attend today's meeting.

APPROVAL OF MINUTES

Motion made and seconded to accept and approve the February 8, 2022 Regular Minutes.

Motion carried.

Summary Minutes were approved in February with an E-Vote.

Motion made and seconded to accept and approve the Consent Agenda of April 19, 2022.

Motion carried.

Discussion: Fundraising balance sheet and the calendar raffle.

COMMITTEE REPORTS Included:

Admissions

Finance

Principal

Associate Principal

Fundraising Performance

Student Liaison

Faculty/Staff Liaison
Marketing & Communication
Mission, Heritage & Culture
Curriculum & Student Life
Safe Environment & School Security
Building & Grounds
Board Formation
Development Council
President's Report

LIVE REPORTS & INFORMATION

Student Liaison

- Student Government activity: February was slower due to TritonFest planning. A separate group worked on that.
- March was Cabaret Night planning and Student Government was heavily involved in those things.
- March and April were preparation for de la Baie Fest and Spring Week. Student Government is making many updates to make it more appealing for underclassmen to participate in the events.
- Grace shared her experience with the CatholicLink Leadership Conference. She was chosen to participate in a zoom conference last year. The same 15 students participated this year in organizing a date for GRACE students.

Faculty/Staff Liaison

- Analysis of Teacher Work hours was reviewed. General trends were discussed. This has been referred to the Curriculum & Student Life Committee.
- Discussed faculty/staff morale.
- Principal selection: Interim selection was well received.
- Onboarding of new Faculty/Staff. Put items together to be helpful to administration.

(Staff & Student Portion Concludes)

Principal's Comments:

- Finishing schedule for next year

Interim Principal's Comments:

- Andrea Harden attended this evening's meeting to introduce herself and shared her background.

Associate Principal's Comments:

- Normal 4th quarter for students - many are experiencing it for the first time.

BOARD DISCUSSIONS

- **Questions/Issues from Consent Agenda Items:** none
- **Issues needing clarification in BOE Triton Times:** none
- **May is the month of policy approvals for the new year.**

Additional Discussion Issues:

Board Formation - Member Nominations

- **No new board members will be added for 2022/23.**
- **2022-2023 Officers:**
 - Chairperson - Alisa Conway
 - Vice Chair - Gail McNutt
 - Treasurer - Jeff Danen
 - Secretary - Geoff Lacy
 - At Large - Kelly Smullen

A Motion came out of committee to approve the nominations for the slate of officers. Motion carried.

2022-2023 Board Professional Development Topic

Board members will receive a board survey (copy distributed: self-assessment & growth and individual board assessment).

Do we need to trim the board report down even further? Additions will be made in the Board Binder - during the summer.

Strategic Plan Draft

- Discussed how to proceed. Move forward with phases and naming rights.
- What level of detail is needed by the BOE?
 - Need one-line descriptions: Initiative, Product or Results.
 - Convert to a pamphlet form for face to face meetings.
- Meeting with CCS and Diocesan representatives on April 20th to determine when to move forward.

Board Role in Fundraising & Bylaws

Motion made and seconded to add the following wording to the Bylaws. Motion carried.

Article IV, Sec. 1, (o) To engage in fundraising activities in conjunction with the Corporation

Retirement Benefits Discussion:

- Members discussed and determined no changes would be made.

Vision Statement & MHC Proposal

Tagline: Prepares leaders for college and life.

- Statement read that came out of the MHC committee.

- Members discussed the following wording and reviewed the proposed suggestion.
current: The college preparatory dimensions of NDA's education challenges students to grow intellectually, spiritually, socially, and morally in order to take on the responsibilities of leadership throughout their lives.

proposed: NDA's education challenges students to grow intellectually, spiritually, socially, and morally in order to take on the responsibilities of leadership which prepares them for college and life.

ADJOURNMENT

Motion made and seconded to adjourn the Regular Meeting at 6:04 p.m.

NEXT MEETING - May 10, 2022

Respectfully submitted, Char Dunlap Executive Assistant to the President